

# Accounts Preparation



Every business, large or small, must produce annual accounts for the tax authorities. These accounts form the basis of information for completing the tax return. It is therefore important to ensure that it is shown correctly in order to minimise the risk of unnecessary enquiries from HM Revenue and Customs.

Furthermore, the annual accounts for most businesses are the only guide to the financial health of the business. Provided these are prepared on a timely manner, they can serve as an important decision making tool.

We use the latest accounts production software to prepare accounts for sole traders, partnerships and all limited companies. Our expertise ensures that the accounts are produced accurately and on time.

## Management Accounts

Many businesses assess performance purely on the amount of cash at their bank; however this is unlikely to assist in decision making on key issues such as sales, margins, stock, debtor and creditor levels. Management accounts provide a valuable tool to the decision making process, so that the business remains on track and enables you to focus your business better.

We can help by preparing periodic management accounts, budgets and analysis of performance. This will enable you to concentrate on core activities such as sales, production and marketing with the added benefit of being fully aware and in control of your company's financial position.

## Accountants

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Wednesday, 09 February 2011 16:20 - Last Updated Thursday, 01 October 2020 17:18

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